



## SUPERIOR COURT OF KITSAP COUNTY

### JUVENILE AND FAMILY COURT SERVICES

1338 SW Old Clifton Rd  
Port Orchard, WA 98367-9113  
Phone: (360) 337-5401 | Fax: (360) 337-5402

January 22, 2019

Ms. Penny Allen

[67461-51920323@requests.muckrock.com](mailto:67461-51920323@requests.muckrock.com)

Re: Request for Public Records

Dear Ms. Allen:

Your email of January 16, 2019 in which you have requested court administrative records has been forwarded to me for review. You have requested the following court administrative records:

*Pursuant to the Washington Public Records Act, I hereby request the following records:*

*All documents containing the date of hire, rehire, lay-offs, dismissals, termination of employment, all past and current positions held, titles, salaries, job descriptions, and required qualifications held by the following employees whether current or former:*

*Charles W. Stevenson  
Saeed Saber*

Your request has been made under the Washington Public Records Act, RCW 42.56 (hereinafter "PRA"). While the PRA is a Washington State statute, it does not apply to the judiciary, including the Kitsap County Juvenile Court. *City of Federal Way v. Koenig*, 167 Wn.2d 341, 343, 217 P.3d 1172 (2009), citing *Nast v. Michels*, 107 Wn.2d 300, 730 P.2d 54 (1986). See also *Spokane & Eastern Lawyer v. Tompkins*, 136 Wn.App. 616, 150 P.3d 158 (2007), review denied 162 Wn.2d 1004, 175 P.3d 1092 (2007); *Beuhler v. Small*, 115 Wn.App. 914, 64 P.3d 78 (2003).

However, as delegated by the Kitsap County Juvenile Court Public Records Officer, I am prepared to initiate a review of court administrative records under Washington State General Rule 31.1, and this letter serves as the Court's 5-Day Initial Response per GR 31.1(c)(3).

In order to be most responsive to your request, the Kitsap County Juvenile Court needs you to clarify all or part of your records request. The Juvenile Department maintains an internal human resources file that may possess some of the records that you have requested, but official County personnel files are maintained for Juvenile Department employees by the Kitsap County Human Resources Department, an entity that operates completely independent of the Juvenile Department and which is subject

to the Washington Public Records Act. Please clarify whether you are requesting records from the Kitsap County Juvenile Department or from the Kitsap County Human Resources Department.

In addition, you have requested "All documents containing the date of hire, rehire, lay-offs, dismissals, termination of employment, all past and current positions held, titles, salaries, job descriptions, and required qualifications..." for two specified employees. The Court interprets this to mean that you are requesting every record in the internal Court or County Human Resources employee personnel file that contains this information. Please clarify whether you are requesting copies of every record in the appropriate personnel file that contains this information or whether summary reports containing this information will satisfactorily complete your request.

Upon receipt of your clarification, the Juvenile Court will provide further information regarding the processing of your request, including an estimated date upon which responsive records will be made available to you.

We look forward to your clarification on or before January 31, 2019. Absent clarification by the close of business on January 31, 2019, the Court will close this request.

Thank you for your assistance in clarifying your request.

Sincerely,



Michael Merringer  
Director of Juvenile Services